

**NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING #5, FY15 AGENDA
Ogle County Education Center
Byron, IL
Wednesday, March 18, 2015
4:00 p.m.**

Open Meeting Minutes

I. CALL TO ORDER

Date: Wednesday, March 18, 2015
Time: 4:00 p.m.
Location: Ogle County Special Education Office, Byron, IL
Type of meeting: Regular
Name of person taking the minutes: Jean Tritle, Board Secretary
Name of person(s) presiding: Kimberly Moore, Chairperson

The meeting was called to order at 4:02 p.m.

II. ROLL CALL

Members in attendance:

1. Dennis Daly
2. Jon Malone
3. Kimberly Moore
4. Mike Noble (arrived at 4:22 p.m.)
5. Pamela Ransom
6. Corena Steinmeyer
7. Crystal Swan-Gravatt
8. Lisa Wiet
9. Tom Zelten

Absent:

1. Kathy Countryman
2. Shelley Nacke
3. Cheryl Robinson

Also present:

1. Laura Frankiewicz, Regional Director
2. Jean Tritle, Board Secretary

III. APPROVAL OF AGENDA

Motion made by: Daly

Motion: to approve the agenda

Motion seconded by: Zelten

The Chairman asked for a roll call

Roll Call:

“Ayes” – Daly, Malone, Moore, Ransom, Steinmeyer, Swan-Gravatt, Wiet, Zelten

“Nays” – None

Action: Approved

IV. PUBLIC PARTICIPATION

Reception of Guests & Visitors & Opportunity for Public Comment

There were none.

- V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES; AND CONSIDERATION OF LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, AS MANDATED BY SECTION 2.06 [5 ILCS 120/2.06].**

Motion made by: Daly
Motion: to move into Closed Session at 4:03 p.m.
Motion seconded by: Malone

The Chairman asked for a roll call

Roll Call:

“Ayes” – Daly, Malone, Moore, Ransom, Steinmeyer, Swan-Gravatt, Wiet, Zelten

“Nays” – None

Action: Approved

Motion made by: Daly
Motion: to return to Open Session at 4:15 p.m.
Motion seconded by: Ransom

The Chairman asked for a roll call

Roll Call:

“Ayes” – Malone, Moore, Ransom, Steinmeyer, Swan-Gravatt, Wiet, Zelten, Daly

“Nays” – None

Action: Approved

VI. CONSENT AGENDA

- A. Approval of Open Session Minutes of Meeting #4 on February 25, 2015**
- B. Approval of Closed Session Minutes of Meeting #4 on February 25, 2015**
- C. Approval of Personnel Report**
- D. Approval of Accounts Payable for the March 2015**
- E. Acknowledgement of Receipt of Treasurer’s Report for the month of February 2015**

Moore noted that the Personnel Report had been revised. Frankiewicz explained this was due to the fact two requests for a leave of absence had been received since the Personnel Report was mailed to the Board members in their packets.

Motion made by: Zelten
Motion: to approve the Consent Agenda as revised
Motion seconded by: Daly

The Chairman asked for a roll call

Roll Call:

“Ayes” – Moore, Ransom, Steinmeyer, Swan-Gravatt, Wiet, Zelten, Daly, Malone

“Nays” – None

Action: Approved

VII. REGIONAL DIRECTOR’S REPORT

Frankiewicz pointed out that a copy of the NIA’s Mission/Core Values and the new logo were given to the Board members in the Handouts.

A. HLERK – The Extra Mile – March 2015 Edition

There was no discussion

B. NIA Regional Deaf/HH Program - Update

Frankiewicz reported items B and C of the Action Items will need to be tabled due to the fact that she has not yet received the Service and License Agreements from District 300; their in-house attorney is still working on them. Once she receives them, Frankiewicz will send them to our attorneys to review. Frankiewicz hopes they will be ready in time for District 300’s Board meeting on April 13th ; they can then be presented to the NIA Board for approval at their meeting later that month.

Frankiewicz gave a brief history of the Program for the new Board members and the fact that the program will be moving from the Burlington School District to three schools in District 300 (Hampshire Elementary, Dundee Middle School, and Hampshire High School) this summer.

Board member Noble arrived at the meeting at 4:22 p.m.

C. NIA Budget and Finance Committee Meeting

Frankiewicz stated she would like to have the Budget and Finance Committee meet on May 8, 2015 at 1:00 p.m. Zelten and Moore verified that they were available on that date and time. Frankiewicz said she will check with Countryman to see if she is available as well.

VIII. ACTION ITEMS

A. Staff Dismissals

1. Approval of the Resolution Authorizing the Honorable Dismissal of Full-time Educational Support Personnel

Motion made by: Daly
Motion: to approve the Resolution Authorizing the Honorable Dismissal of Full-time Educational Support Personnel
Motion seconded by: Malone

Noble stated that he would abstain from the voting as he was not present in the closed session where the dismissal of personnel was discussed.

The Chairman asked for a roll call

Roll Call:

“Ayes” – Ransom, Steinmeyer, Swan-Gravatt, Wiet, Zelten, Daly, Malone, Moore

“Nays” – None

“Abstain” – Noble

Action: Approved

2. Approval of the Resolution Authorizing the Honorable Dismissal of Part-time Educational Support Personnel

Motion made by: Daly

Motion: to approve the Resolution Authorizing the Honorable Dismissal of Part-time Educational Support Personnel

Motion seconded by: Steinmeyer

There was no discussion.

The Chairman asked for a roll call

Roll Call:

“Ayes” – Steinmeyer, Swan-Gravatt, Wiet, Zelten, Daly, Malone, Moore, Ransom

“Nays” – None

“Abstain” – Noble

Action: Approved

3. Approval of the Resolution Authorizing the Non-Renewal of Administrators Contracts and Reassignment

Motion made by: Daly

Motion: to approve the Resolution Authorizing the Non-Renewal of Administrators Contracts and Reassignment

Motion seconded by: Swan-Gravatt

There was no discussion.

The Chairman asked for a roll call

Roll Call:

“Ayes” – Swan-Gravatt, Wiet, Zelten, Daly, Malone, Moore, Ransom, Steinmeyer

“Nays” – None

“Abstain” – Noble

Action: Approved

4. Approval of the Resolution Authorizing the Honorable Dismissal Teachers

Motion made by: Daly

Motion: to approve the Resolution Authorizing the Honorable Dismissal of Teachers

Motion seconded by: Ransom

There was no discussion.

The Chairman asked for a roll call

Roll Call:

“Ayes” – Steinmeyer, Swan-Gravatt, Wiet, Zelten, Daly, Malone, Moore, Ransom

“Nays” – None

“Abstain” – Noble

Action: Approved

B. Approval of the Service Agreement Between NIA and CUSD #300 for the NIA Regional Deaf/HH Program

This item was tabled until the next meeting.

C. Approval of the License Agreement Between NIA and CUSD #300 for the NIA Regional Deaf/HH Program

This item was tabled until the next meeting.

D. Review of Closed Session Minutes and Consideration of the Release of Closed Executive Session Minutes

Motion made by: Zelten

Motion: to approve the release of the Closed Executive Session Minutes from the August 28, 2013 Meeting

Motion seconded by: Daly

There was no discussion.

The Chairman asked for a Voice Vote:

Voice Vote:

“Ayes” – All “Nays” – None

Action: Approved

E. Approval of the Resolution for the Destruction of Audio Recordings of Past Executive Closed Sessions for the dates of November 14, 2012, March 20, 2013, April 24, 2013, May 22, 2013, and August 28, 2013

Motion made by: Daly

Motion: to approve the destruction of verbatim recordings of closed session meetings from November 14, 2012, March 20, 2013, April 24, 2013, May 22, 2013, and August 28, 2013, with the meetings having occurred at least 18 months ago and the Board having approved written minutes of those closed session meetings.

Motion seconded by: Malone

The Chairman asked for a Voice Vote:

Voice Vote:

“Ayes” – All “Nays” – None

Action: Approved

IX. Chairperson’s Comments and Other Business

Frankiewicz asked the Board members who had not yet done so to please return their completed evaluations of the Regional Director so the evaluation may be given at the April meeting.

Frankiewicz reported that Jill Tabone will attend the April meeting to update the Board on therapy services. A tentative budget will be presented to the Board at the May meeting. The April and May Personnel Reports should reflect that we are recalling some of the employees who were honorably dismissed tonight.

Frankiewicz informed the Board that she would like the June meeting – her last as the Director – to be held at the Steak Pit and dinner will be served after the meeting. She stated she will invite Jerry Maring, Mary Ellen Kilpatrick, and Bob Hansen to the dinner as well.

X. ADJOURNMENT – The Chairperson asked for a motion to adjourn the meeting.

Motion made by: Daly
Motion: to Adjourn
Motion seconded by: Malone

The Chairman asked for a Voice Vote:

Voice Vote:

“Ayes” – All “Nays” – None

Action: Approved

The meeting was adjourned at 4:31 p.m.