

**NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING #5, FY12 AGENDA**

Open Meeting Minutes

I. CALL TO ORDER

Date: Wednesday, March 21, 2012
Time: 4:30 p.m.
Location: Ogle County Special Education Office, Byron, IL
Type of meeting: Regular
Name of person taking the minutes: Jean Tritle, Board Secretary
Name of person(s) presiding: Sarah Willey, Chairperson

The meeting was called to order at 4:32 p.m.

II. ROLL CALL

Members in attendance:

1. Kurt Alberstett
2. Carla Cumblad
3. Drew Hoffman
4. Kimberly Moore
5. Wayne Riesen
6. Pamela Scanlan
7. Lisa Wiet
8. Sarah Willey
9. Tom Zelten

Members absent:

1. Jay Augustine
2. Mike Noble
3. Karen Sanders

Also present:

1. Laura Frankiewicz, Regional Director
2. Jean Tritle, Board Secretary

III. APPROVAL OF AGENDA

Motion made by: Riesen

Motion: to approve the agenda as presented

Motion seconded by: Hoffman

The Chairperson asked for a voice vote.

Voice Vote: "Ayes" – All "Nays" – None

Action: Pass

IV. PUBLIC PARTICIPATION

Reception of Guests & Visitors & Opportunity for Public Comment

There were none.

V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES [5 ILCS 120/2.06];

Motion made by: Cumblad
Motion: to move into Closed Session at 4:35 p.m.
Motion seconded by: Zelten
The Chairperson asked for a voice vote.
Voice Vote: “Ayes” - All “Nays” - None
Action: Approved

Motion made by: Scanlan
Motion: to move into Open Session at 4:50 p.m.
Motion seconded by: Moore
The Chairperson asked for a voice vote.
Voice Vote: “Ayes” - All “Nays” - None
Action: Approved

VI. CONSENT AGENDA

- A. Approval of Minutes of FY12 Meeting #4 on February 22, 2012**
- B. Approval of Personnel Report**
- D. Approval of Accounts Payable for the Month of March, 2012**
- E. Acknowledgement of Receipt of Treasurer’s Report for the Month of February, 2012**

Motion made by: Wiet
Motion: to approve the Consent Agenda as presented
Motion seconded by: Hoffman

Frankiewicz informed the Board that they had received a revised Personnel Report as a handout due to the fact that Human Resources had received a request for FMLA that morning.

The Chairperson asked for a roll call:

“Ayes” – Cumblad, Hoffman, Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett
“Nays” – None

Action: Approved

VII. REGIONAL DIRECTOR'S REPORT (No motions needed)

A. HLERK – The Extra Mile – March 2012

B. FINANCIAL CONSULTANT – UPDATE

Frankiewicz reported that she and Cindy Vogeler had met with Roxanne Kovacevich on February 28, 2012. Frankiewicz has summarized all of the topics discussed and was having Roxanne review her summation before Frankiewicz presents it to the Budget and Finance Committee at their meeting on April 13, 2012. Frankiewicz said that Roxanne is a retired Director of Special Education who also has worked as a school business official. In reviewing NIA financial practices, Roxanne had observations and suggestions that Frankiewicz felt were very insightful and helpful.

VIII. PUBLIC HEARING REGARDING THE HONORABLE DISMISSAL OF TEACHERS

Motion made by: Riesen

Motion: to open the Public Hearing Regarding the Honorable dismissal of Teachers

Motion seconded by: Zelten

The Chairperson asked for a voice vote.

Voice Vote: “Ayes” - All “Nays” - None

Action: Approved

The Public Hearing began at 4:57 p.m.

A. Presentation of Information Regarding the Honorable Dismissal of Teachers

Frankiewicz recommended that the Board approve the honorable dismissal of all the full- and part-time teachers who are listed in the Resolutions presented to the Board members for their consideration. This action is necessary due to the possible reduction in services being purchased by member districts for the 2012-2013 school year. Once the needs assessments are returned by the districts and the level of services requested is calculated, these staff members may be hired back.

Frankiewicz said that Senate Bill 7 changed the way in which the staff members are informed of the Reduction in Force. These letters no longer need to be hand delivered. Each teacher on the list will receive 4 notices – 2 from NIA and 2 from the Sycamore School District – which will be sent via regular and certified mail.

B. Public Comment Regarding the Honorable Dismissal of Teachers

There was none.

C. Adjourn Public Meeting

Motion made by: Hoffman

Motion: to adjourn the Public Hearing Regarding the Honorable dismissal of Teachers

Motion seconded by: Cumblad

The Chairperson asked for a voice vote.

Voice Vote: “Ayes” - All “Nays” - None

Action: **Approved**

The Public Hearing was adjourned at 5:02 p.m.

IX. ACTION ITEMS

A. Staff Dismissals

1. Motion made by: Riesen

Motion: to approve the Resolution authorizing the Honorable Dismissal of FT Educational Support Personnel Employees

Motion seconded by: Moore

The Chairman asked for a roll call

Roll Call:

“Ayes” – Cumblad, Hoffman, Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett

“Nays” – None

Action: Approved

2. Motion made by: Zelten

Motion: to approve the Resolution authorizing the Honorable Dismissal of PT Educational Support Personnel Employees

Motion seconded by: Alberstett

The Chairman asked for a roll call

Roll Call:

“Ayes” – Hoffman, Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad

“Nays” – None

Action: Approved

3. Motion made by: Wiet

Motion: to approve the Resolution authorizing the Honorable Dismissal of PT Teachers

Motion seconded by: Scanlan

The Chairman asked for a roll call

Roll Call:

“Ayes” – Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad, Hoffman

“Nays” – None

Action: Approved

4. Motion made by: Hoffman

Motion: to approve the Resolution authorizing the Honorable Dismissal of Teachers

Motion seconded by: Scanlan

The Chairman asked for a roll call

Roll Call:

“Ayes” – Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad, Hoffman, Moore

“Nays” – None

Action: Approved

B. Review of Closed Session Minutes and Consideration of Release of Closed Executive Session Minutes

Motion made by: Hoffman

Motion: to not release any Closed Executive Session Minutes

Motion seconded by: Riesen

The Chairman asked for a roll call

Roll Call:

“Ayes” – Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad, Hoffman, Moore

“Nays” – None

Action: Approved

X. Chairperson’s Comments and Other Business

Frankiewicz reminded the Board members that the April meeting will have a very full agenda. The budget will be discussed at the May meeting of the Executive Board.

XI. ADJOURNMENT – The Chairperson asked for a motion to adjourn the meeting.

Motion made by: Zelten

Motion: to Adjourn

Motion seconded by: Scanlan

The Chairperson asked for a voice vote.

Voice Vote: “Ayes” - All “Nays” - None

Action: Passed

ADJOURNED: 5:07 p.m.