

**NORTHWESTERN ILLINOIS ASSOCIATION  
EXECUTIVE BOARD MEETING #5, FY12 AGENDA**

**Open Meeting Minutes**

**I. CALL TO ORDER**

Date: Wednesday, March 21, 2012  
Time: 4:30 p.m.  
Location: Ogle County Special Education Office, Byron, IL  
Type of meeting: Regular  
Name of person taking the minutes: Jean Tritle, Board Secretary  
Name of person(s) presiding: Sarah Willey, Chairperson

The meeting was called to order at 4:32 p.m.

**II. ROLL CALL**

Members in attendance:

1. Kurt Alberstett
2. Carla Cumblad
3. Drew Hoffman
4. Kimberly Moore
5. Wayne Riesen
6. Pamela Scanlan
7. Lisa Wiet
8. Sarah Willey
9. Tom Zelten

Members absent:

1. Jay Augustine
2. Mike Noble
3. Karen Sanders

Also present:

1. Laura Frankiewicz, Regional Director
2. Jean Tritle, Board Secretary

**III. APPROVAL OF AGENDA**

**Motion made by:** Riesen  
**Motion:** to approve the agenda as presented  
Motion seconded by: Hoffman  
**The Chairperson asked for a voice vote.**  
**Voice Vote:** "Ayes" – All "Nays" – None  
**Action:** Pass

**IV. PUBLIC PARTICIPATION**

**Reception of Guests & Visitors & Opportunity for Public Comment**  
There were none.

**V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES [5 ILCS 120/2.06];**

**Motion made by:** Cumblad  
**Motion:** to move into Closed Session at 4:35 p.m.  
**Motion seconded by:** Zelten  
**The Chairperson asked for a voice vote.**  
**Voice Vote:** “Ayes” - All “Nays” - None  
**Action:** Approved

**Motion made by:** Scanlan  
**Motion:** to move into Open Session at 4:50 p.m.  
**Motion seconded by:** Moore  
**The Chairperson asked for a voice vote.**  
**Voice Vote:** “Ayes” - All “Nays” - None  
**Action:** Approved

**VI. CONSENT AGENDA**

- A. Approval of Minutes of FY12 Meeting #4 on February 22, 2012**
- B. Approval of Personnel Report**
- D. Approval of Accounts Payable for the Month of March, 2012**
- E. Acknowledgement of Receipt of Treasurer’s Report for the Month of February, 2012**

**Motion made by:** Wiet  
**Motion:** to approve the Consent Agenda as presented  
**Motion seconded by:** Hoffman

Frankiewicz informed the Board that they had received a revised Personnel Report as a handout due to the fact that Human Resources had received a request for FMLA that morning.

**The Chairperson asked for a roll call:**

“Ayes” – Cumblad, Hoffman, Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett  
“Nays” – None

**Action:** Approved

**VII. REGIONAL DIRECTOR'S REPORT (No motions needed)**

**A. HLERK – The Extra Mile – March 2012**

**B. FINANCIAL CONSULTANT – UPDATE**

Frankiewicz reported that she and Cindy Vogeler had met with Roxanne Kovacevich on February 28, 2012. Frankiewicz has summarized all of the topics discussed and was having Roxanne review her summation before Frankiewicz presents it to the Budget and Finance Committee at their meeting on April 13, 2012. Frankiewicz said that Roxanne is a retired Director of Special Education who also has worked as a school business official. In reviewing NIA financial practices, Roxanne had observations and suggestions that Frankiewicz felt were very insightful and helpful.

**VIII. PUBLIC HEARING REGARDING THE HONORABLE DISMISSAL OF TEACHERS**

**Motion made by: Riesen**

**Motion: to open the Public Hearing Regarding the Honorable dismissal of Teachers**

Motion seconded by: Zelten

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” - All “Nays” - None

**Action: Approved**

**The Public Hearing began at 4:57 p.m.**

**A. Presentation of Information Regarding the Honorable Dismissal of Teachers**

Frankiewicz recommended that the Board approve the honorable dismissal of all the full- and part-time teachers who are listed in the Resolutions presented to the Board members for their consideration. This action is necessary due to the possible reduction in services being purchased by member districts for the 2012-2013 school year. Once the needs assessments are returned by the districts and the level of services requested is calculated, these staff members may be hired back.

Frankiewicz said that Senate Bill 7 changed the way in which the staff members are informed of the Reduction in Force. These letters no longer need to be hand delivered. Each teacher on the list will receive 4 notices – 2 from NIA and 2 from the Sycamore School District – which will be sent via regular and certified mail.

**B. Public Comment Regarding the Honorable Dismissal of Teachers**

There was none.

**C. Adjourn Public Meeting**

**Motion made by: Hoffman**

**Motion: to adjourn the Public Hearing Regarding the Honorable dismissal of Teachers**

Motion seconded by: Cumblad

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” - All “Nays” - None

**Action:** **Approved**

**The Public Hearing was adjourned at 5:02 p.m.**

**IX. ACTION ITEMS**

**A. Staff Dismissals**

**1. Motion made by: Riesen**

**Motion: to approve the Resolution authorizing the Honorable Dismissal of FT Educational Support Personnel Employees**

**Motion seconded by: Moore**

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Cumblad, Hoffman, Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett

“Nays” – None

**Action: Approved**

**2. Motion made by: Zelten**

**Motion: to approve the Resolution authorizing the Honorable Dismissal of PT Educational Support Personnel Employees**

**Motion seconded by: Alberstett**

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Hoffman, Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad

“Nays” – None

**Action: Approved**

**3. Motion made by: Wiet**

**Motion: to approve the Resolution authorizing the Honorable Dismissal of PT Teachers**

**Motion seconded by: Scanlan**

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Moore, Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad, Hoffman

“Nays” – None

**Action: Approved**

**4. Motion made by: Hoffman**

**Motion: to approve the Resolution authorizing the Honorable Dismissal of Teachers**

**Motion seconded by: Scanlan**

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad, Hoffman, Moore

“Nays” – None

**Action: Approved**

**B. Review of Closed Session Minutes and Consideration of Release of Closed Executive Session Minutes**

**Motion made by: Hoffman**

**Motion: to not release any Closed Executive Session Minutes**

Motion seconded by: Riesen

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Riesen, Scanlan, Wiet, Willey, Zelten, Alberstett, Cumblad, Hoffman, Moore

“Nays” – None

**Action: Approved**

**X. Chairperson’s Comments and Other Business**

Frankiewicz reminded the Board members that the April meeting will have a very full agenda. The budget will be discussed at the May meeting of the Executive Board.

**XI. ADJOURNMENT – The Chairperson asked for a motion to adjourn the meeting.**

**Motion made by: Zelten**

**Motion: to Adjourn**

Motion seconded by: Scanlan

**The Chairperson asked for a voice vote.**

Voice Vote: “Ayes” - All “Nays” - None

**Action: Passed**

**ADJOURNED: 5:07 p.m.**