

**NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING #3, FY10 AGENDA**

Open Meeting Minutes

I. CALL TO ORDER

Date: Wednesday, November 18, 2009

Time: 6:05 p.m.

Location: Ogle County Education Center in Byron, Illinois

Type of meeting: Regular

Name of person taking the minutes: Dianne Fraedrich, Board Secretary

Name of person(s) presiding: Laura Frankiewicz, Regional Director

II. ROLL CALL

Members in attendance:

1. Jay Augustine
2. Cynthia Dennis
3. Crysta Morrissey
4. Wayne Riesen
5. Pamela Scanlan
6. Lisa Wiet
7. Tom Zelten

Members absent:

1. Drew Hoffman
2. Jan Jones
3. Mike Noble
4. Sheri Smith
5. Sarah Willey

Also present:

1. Laura Frankiewicz, Regional Director
2. Dianne Fraedrich, Board Secretary

III. ELECTION OF CHAIRPERSON PRO TEM

Motion made by: Zelten

Motion: to appoint Wayne Riesen as Chairperson Pro Tem for this meeting, due to the absence of Sarah Willey, Chairperson.

Motion seconded by: Wiet

Roll Call: "Ayes" – Augustine, Dennis, Morrissey, Riesen, Scanlan, Wiet and Zelten

"Nays" – None.

Action: Passed

At this point, Laura Frankiewicz turned the meeting over to Wayne Riesen, Chairperson Pro Tem.

IV. APPROVAL OF AGENDA

Motion made by: Augustine

Motion: to amend the consent agenda by removing the October 2009 Acknowledgment of Receipt of Treasurer's Report - Handout was not available and to approve the amended agenda. The Chairperson Pro Tem asked for a voice vote.

Motion seconded by: Dennis

Voice Vote: "Ayes" – All
"Nays" – None.

Action: Passed

V. PUBLIC PARTICIPATION

Reception of Guests & Visitors & Opportunity for Public Comment – There were none.

Motion made by: Scanlan

Motion: to move into Closed Session at 6:09 p.m.

Motion seconded by: Zelten

Roll Call: "Ayes" – Dennis, Morrissey, Riesen, Scanlan, Wiet, Zelten and Augustine
"Nays" – None.

Action: Passed

VI. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY SECTION 2.01 [5 ILCS 120/2.01].

Motion made by: Zelten

Motion: to move into Open Session at 6:20 p.m.

Motion seconded by: Augustine

Roll Call: "Ayes" – Morrissey, Riesen, Scanlan, Wiet, Zelten, Augustine and Dennis
"Nays" – None.

Action: Passed

VII. CONSENT AGENDA

A. Approval of Minutes of Meeting #1 September 16, 2009

B. Approval of Closed Session Minutes of Meeting #1 on September 16, 2009 – Handout

C. Approval of Personnel Report

D. Approval of Accounts Payable for the Months of October 2009 and November 2009

E. Acknowledgment of Receipt of Treasurer's Report for the Months of August 2009 and September 2009. October 2009 – Handout – was not available to distribute.

Motion made by: Dennis

Motion: to approve the Consent Agenda as presented.

Motion seconded by: Wiet

Roll Call: "Ayes" – Riesen, Scanlan, Wiet, Zelten, Augustine, Dennis and Morrissey
"Nays" – None.

Action: Passed

VIII. REGIONAL DIRECTOR'S REPORT

- A. **HLERK – The Extra Mile – October 2009 and November 2009** – Laura Frankiewicz shared that Handouts of these publications were included in the board packets.
- B. **NIA Audiology Services Report for FY 09** – Frankiewicz shared that Roman Zerebny had compiled this report and noted that there had been a drop in services in the last year.
- C. **NIA Workshop Status – Handout** – Frankiewicz shared that there had been a significant drop off in attendance at the Regional Autism Training. Feedback information on Make and Takes were also included. NIA is at a crossroads with the Autism series workshops and we will closely watch the bottom line on them.
- D. **Tech Fair 2010** – Frankiewicz shared that there will be an Assistive Technology meeting on November 19, 2009 to discuss the future of Tech Fair for 2010. The ATIA conference next year in Schaumburg would conflict with the NIA Tech Fair. Also, the Tech Fair does not break even, financially.
- E. **NIA FY 09 ISBE Annual Statement of Affairs Summary – Handout** – Frankiewicz said this will be put on NIA's web site.

IX. ACTION ITEMS

- A. **Acceptance of Lee County Reduction Notice of OT/PT Services** – Frankiewicz said that the impact would be the need to reassign staff.

Motion made by: Augustine

Motion: to accept Lee County Reduction of OT/PT Services.

Motion seconded by: Scanlan

Roll Call: "Ayes" – Scanlan, Wiet, Zelten, Augustine, Dennis, Morrissey and Riesen
"Nays" – None.

Action: Passed

- B. **Approval of Amendment to NIA Policy Article I.3 – Handout** – Frankiewicz proposed that the second reading be waived and asked for input. A brief discussion followed.

Motion made by: Zelten

Motion: to approve the Amendment to NIA Policy Article I.3 and to waive the second reading. The Chairperson Pro Tem asked for a voice vote.

Motion seconded by: Augustine

Voice Vote: "Ayes" – All
"Nays" – None.

Action: Passed

- C. **Approval of HFS Medicaid MAC Contract** – Frankiewicz shared that Fairbanks now conducts the time studies for Illinois.

Motion made by: Dennis

Motion: to approve the HFS Medicaid MAC Contract.

Motion seconded by: Scanlan

Roll Call: “Ayes” – Wiet, Zelten, Augustine, Dennis, Morrissey, Riesen and Scanlan

“Nays” – None.

Action: Passed

- D. **Acceptance of NIA Administrators’ Compensation Report PL 96-0434 – Handout** – Frankiewicz shared that the intent of this report will be to put it on the NIA web site. Discussion followed regarding which staff members need to be included in the report and what content to include.

Motion made by: Augustine

Motion: to accept the NIA Administrators’ Compensation Report PL 96-0434 – Handout as presented.

Motion seconded by: Zelten

Roll Call: “Ayes” – None

“Nays” – Zelten, Augustine, Dennis, Morrissey, Riesen, Scanlan and Wiet.

Action: Motion did not pass

Frankiewicz indicated that she would bring a revised version of the NIA Administrators’ Compensation Report PL 96-0434 to a future board meeting for review.

- X. **CHAIRPERSON’S COMMENTS AND OTHER BUSINESS** – No comments or other business at this time.

- XI. **ADJOURNMENT** – the Chairperson Pro Tem asked for a voice vote to adjourn.

Voice Vote: “Ayes” – All

“Nays” – None.

Action: Passed at 7:02 p.m.