

**NORTHWESTERN ILLINOIS ASSOCIATION  
EXECUTIVE BOARD MEETING #2, FY11 AGENDA**

**Open Meeting Minutes**

**I. CALL TO ORDER**

Date: Wednesday, November 17, 2010

Time: 5:05 p.m.

Location: Ogle County Education Center in Byron, Illinois

Type of meeting: Regular

Name of person taking the minutes: Dianne Fraedrich, Board Secretary

Name of person(s) presiding: Laura Frankiewicz, Regional Director

**II. ROLL CALL**

Members in attendance:

1. Jay Augustine (arrived at 5:06 p.m.)
2. Carla Cumblad
3. Cynthia Dennis
4. Drew Hoffman (arrived at 5:08 p.m.)
5. Mike Noble
6. Karen Sanders
7. Sheri Smith
8. Lisa Wiet
9. Tom Zelten

Members absent:

1. Wayne Riesen
2. Pamela Scanlan
3. Sarah Willey

Also present:

1. Laura Frankiewicz, Regional Director
2. Dianne Fraedrich, Board Secretary

**III. ELECTION OF CHAIR PRO TEM**

**Motion made by:** Zelten

**Motion:** to approve Mike Noble as Chair Pro Tem.

Motion seconded by: Sanders

**The Regional Director asked for a voice vote.**

**Voice Vote:** "Yeas" – All "Nays" – None

**Action:** Passed

**Board member Noble assumed his position as Chair Pro Tem for this meeting.**

#### **IV. APPROVAL OF AGENDA**

**Motion made by:** Wiet

**Motion:** to approve the agenda.

Motion seconded by: Dennis

**The Chair Pro Tem asked for a voice vote.**

**Voice Vote:** “Yeas” – All “Nays” – None

**Action:** Passed

**Motion made by:** Smith

**Motion:** to move into Closed Session at 5:08 p.m.

Motion seconded by: Sanders

**Roll Call:** “Ayes” – Augustine, Cumblad, Dennis, Noble, Sanders, Smith, Wiet, Zelten  
“Nays” – None.

**Action:** Passed

**V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY 2.06 [SILCS 120/2.06]; AND TO CONSIDER LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING AS MANDATED BY SECTION 2.11 [SILCS 120/2.11].**

**Motion made by:** Hoffman

**Motion:** to move into Open Session at 5:37 p.m. Chair Pro Tem asked for a voice vote.

Motion seconded by: Smith

**Voice Vote:** “Ayes” – All.  
“Nays” – None.

**Action:** Passed

#### **VI. PUBLIC PARTICIPATION**

**Reception of Guests & Visitors & Opportunity for Public Comment – There were none.**

**VII. WELCOME NEW BOARD MEMBER –** The Chair Pro Tem thanked Carla Cumblad for joining NIA’s Executive Board. Carla Cumblad is the Executive Director of Mid-Valley Special Education Cooperative.

## VIII. CONSENT AGENDA

- A. **Approval of Minutes of FY11 Meeting #1 on September 29, 2010**
- B. **Approval of Personnel Report**
- C. **Approval of Accounts Payable for the Months of October and November 2010 (Handout)**
- D. **Acknowledgment of Receipt of Treasurer's Report for the Months of September and October 2010 (Handout)**

**Motion made by:** Augustine

**Motion:** to approve the Consent Agenda as presented.

Motion seconded by: Hoffman

**The Chair Pro Tem asked for a Roll Call.**

**Roll Call:**

“Ayes” – Cumblad, Dennis, Hoffman, Noble, Sanders, Smith, Wiet, Zelten, Augustine

“Nays” – None.

**Action:** Passed

## IX. REGIONAL DIRECTOR'S REPORT

- A. **HLEK – The Extra Mile – October 2010** – Laura Frankiewicz shared that a copy of this publication was included in the board packets.
- B. **Early Intervention Service Delivery – Update (Handout)** – Frankiewicz said that some changes have been made in NIA's Early Intervention Services. To reduce costs in the EI Program, the method of service delivery has been changed to a center-based format. NIA has partnered with several area churches to serve as EI service centers. NIA will make a modest donation for their use. New EI clients must go to one of the available centers. In remote areas where families are spread out and it is not feasible to find a central location, EI services will continue to be delivered in homes. We need continue to study the cost-effectiveness of EI services. While the intention is to continue EI for FY12, EI staff will be RIFed in the spring to allow for possible changes in staffing for FY12.
- C. **NIA Hearing Impaired Program – Central 301 – Update** – Frankiewicz shared that the lease with Central District 301 is up in June 2011. She has met with their Superintendent and Assistant Superintendent for Finance and Operations to discuss the preliminary plans. The district is very pleased to host the Hearing Impaired Program and wishes to continue the arrangement with some minor adjustments to the agreement. The elementary program may need to move to another school because of boundary shifts.
- D. **Elgin Audio Booth – Update** – Frankiewicz shared that the Ecker Center lease is up at the end of December 2010. The location historically served many U-46 and D300 students but the number has fallen dramatically now that U-46 no longer uses NIA services. Students currently be seen in Elgin can be scheduled at the St. Charles booth, instead. Roman Zerebny said the booth at the Ecker Center is in fair shape. The recommendation is to dismantle and store it. Our options are to possibly sell it, donate it or junk it. Cumblad said they have donated large items to the Children's Equipment Network. Frankiewicz said she would prefer not to pay rent to store it and will look into the options.
- E. **FY10 Autism Services Summary** – Frankiewicz shared that Moneta Devine put the summary together. Frankiewicz also said that we are not doing the Autism seminars this year

as they seem to have run their course. Service requests for Autism consultations have increased by ten days this year from last year.

**F. FY10 Assistive Technology Services Summary** – Frankiewicz shared that she was able to sell over 88 of Mary K. Brennan’s days this year as a speech therapist and will plan to do so for FY12. Mary K. Brennan will need to be RIFed at the end of this year so that she can be rehired primarily for the number of days that we are able to sell. She will most likely continue to have some NIA days as a part of her contract.

**X. ACTION ITEMS – There were no Action Items.**

**XI. CHAIR PRO TEM’S COMMENTS AND OTHER BUSINESS** – Hoffman asked if he could get his Needs Assessment earlier this year. Frankiewicz said she will work on getting it to him sooner this year.

**XII. ADJOURNMENT** – The Chair Pro Tem asked for a motion to adjourn.

**Motion made by: Hoffman**

**Motion: to Adjourn.**

Motion seconded by: Smith

**The Chairperson asked for a voice vote.**

Voice Vote: “Ayes” – All “Nays” – None

**Action: Passed**

**ADJOURNED: 6:16 p.m.**