

NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING # 1, FY10 MINUTES
Paddle Wheel Inn
Oregon, Illinois
Wednesday, September 16, 2009
7:00 p.m.

I. CALL TO ORDER AT 7:35 P.M.

II. ROLL CALL

Present: Augustine, Dennis, Jones, Noble, Riesen, Scanlan, Smith, Zelten

Absent: Hoffman, Wiet, Willey

Others Present: Laura Frankiewicz

Others Absent: Dianne Fraedrich

III. APPOINTMENT OF CHAIRPERSON PRO TEM

The Regional Director, Ms. Frankiewicz, opened the election of Chairperson Pro Tem for the NIA Executive Board. A brief discussion followed. Augustine moved and Noble seconded the appointment of Wayne Riesen as Chairperson Pro Tem.

Voice vote:

Ayes: All

Nays: None

Motion carried.

IV. APPROVAL OF AGENDA

The Chairperson Pro Tem asked for a motion to approve the agenda. Jones moved to amend the agenda to move the appointment of the Chairperson Pro Tem to the beginning of the meeting at item III, instead of item VIII. Augustine seconded approval of the agenda as amended.

Voice vote:

Ayes: All

Nays: None

Motion carried.

V. PUBLIC PARTICIPATION

The Chairperson Pro Tem noted there were no members of the public present at the meeting.

VI. WELCOME TO NEW BOARD MEMBERS

The Chairperson Pro Tem cordially welcomed the new board members and asked the Regional Director to briefly introduce Ms. Smith and Ms. Scanlan.

VII. ELECTION OF CHAIRPERSON FOR THE NIA EXECUTIVE BOARD

The Chairperson Pro Tem asked for nominations for the election of Chairperson for FY10. Jones nominated Sarah Willey. The Chairperson Pro Tem declared nominations closed and Sarah Willey elected Chairperson for FY10.

Voice vote:

Ayes: All

Nays: None

Motion carried.

VIII. ELECTION OF SECRETARY FOR THE NIA EXECUTIVE BOARD

The Chairperson Pro Tem asked for nominations for the election of Secretary for FY10. Zelten nominated Dianne Fraedrich. The Chairperson Pro Tem declared nominations closed and Dianne Fraedrich elected Secretary for FY10.

Voice vote:

Ayes: All

Nays: None

Motion carried.

The Chairperson Pro Tem asked for a motion to move into Closed Session. Noble moved and Zelten seconded to move into Closed Session.

Roll Call vote:

Ayes: Augustine, Dennis, Jones, Noble, Riesen, Scanlan, Smith, Zelten

Nays: None

Motion carried.

The board moved into Closed Session at 7:45pm.

IX. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; AS MANDATED BY SECTION 2.01 [5 ILCS 120/2.01].

The Chairperson Pro Tem asked for a motion to move into Open Session. Augustine moved and Noble seconded to move into Open Session.

Roll Call vote:

Ayes: Dennis, Jones, Noble, Riesen, Scanlan, Smith, Zelten, Augustine

Nays: None

Motion carried.

The NIA Executive Board moved to Open Session at 7:48pm

X. CONSENT AGENDA – as amended

A. Approval of Minutes of Meeting #9 August 19, 2009

B. Approval of Closed Session Minutes of Meeting #9 on August 19, 2009 - Handout

C. Approval of Personnel Report

D. Approval of Accounts Payable for the Month of September 2009 - Handout

E. Acknowledgement of Receipt of Treasurer's Report for the Month of July 2009. August 2009 report not available.

The Chairperson Pro Tem asked for a motion to approve the consent agenda as amended. Jones moved and Augustine seconded that the consent agenda be approved as amended.

Roll Call vote:

Ayes: Jones, Noble, Riesen, Scanlan, Smith, Zelten, Augustine, Dennis

Nays: None

Motion carried.

XI. REGIONAL DIRECTOR'S REPORT

- A. HLERK – The Extra Mile – September 2009
Ms. Frankiewicz noted that the September 2009 edition of HLERK *The Extra Mile* was included in the board packet.
- B. FY10 NIA Board Special Election Update
Ms. Frankiewicz stated that the special election for SubRegion I should be completed October 1st.
- C. Update NIA Regional Map
Ms. Frankiewicz shared the newly revised NIA Regional Map with the board members.
- D. Medicaid Administrative Outreach Update
Ms. Frankiewicz stated that the state has contracted with Fairbanks as of October and shared information on Time Study.
- E. Update on OT and PT Staff Search for FY10
Ms. Frankiewicz shared that NIA did well finding staff for OT and PT positions for FY10, however some areas will need to find staff for registry. It will be an action item in October.
- F. Update on NIA Website
Ms. Frankiewicz shared that NIA is updating its website and it will soon have Executive Board information on it.

XII. ACTION ITEMS

- A. Approval of Regional Director's Target Goals for FY10
The Chairperson Pro Tem asked for a motion to approve the Regional Director's Target Goals for FY10 as presented. A brief discussion followed. Augustine moved and Dennis seconded approval of the Regional Director's Target Goals for FY10 as presented.
Voice vote:
Ayes: All
Nays: None
Motion carried.
- B. Approval of Appointment of NIA Executive Board Committees for FY10
The Chairperson Pro Tem asked for a motion to approve the Appointment of NIA Executive Board Committees for FY10 as presented. A brief discussion followed. Zelten moved and Jones seconded approval of the Appointment of NIA Executive Board Committees for FY10 as presented.
Voice vote:
Ayes: All
Nays: None
Motion carried.
- C. Annual Establishment of Copy Rate for FY10
The Chairperson Pro Tem asked for a motion to approve the Copy Rate for FY10 as presented. Ms. Frankiewicz proposed rate as allowed by law. Augustine moved and Smith seconded approval of the Copy Rate for FY10 to be the highest allowable by law.
Voice vote:
Ayes: All
Nays: None
Motion carried.

- D. Annual Appointment of NIA Complaint Managers for FY10
The Chairperson Pro Tem asked for a motion to appoint NIA Complaint Managers for FY10. A brief discussion followed. Noble moved and Zelten seconded approval to appoint Wayne Riesen and Carol Johnson as NIA's Complaint Managers for FY10.
Voice vote:
Ayes: All
Nays: None
Motion carried.
- E. Annual Appointment of NIA ADA/Section 504 Coordinator for FY10
The Chairperson Pro Tem asked for a motion to appoint an NIA ADA/Section 504 Coordinator for FY10. A brief discussion followed. Dennis moved and Smith seconded approval to appoint Carol Johnson as NIA's ADA/Section 504 Coordinator for FY10.
Voice vote:
Ayes: All
Nays: None
Motion carried.
- F. Approval of FY10 Contracts
The Chairperson Pro Tem asked for a motion to approve the FY10 Contracts as presented. A brief discussion followed. Noble moved and Augustine seconded approval of the FY10 Contracts as presented. Ms. Frankiewicz shared there will be a need to negotiate the Sterling office lease at the end of the 2010 year. Ms. Frankiewicz also shared that OTs and PTs are nearly filled, but Speech Language Pathologists are still difficult to fill.
Roll Call vote:
Ayes: Noble, Riesen, Scanlan, Smith, Zelten, Augustine, Dennis, Jones
Nays: None
Motion carried.
- G. Acceptance of June 30, 2009 FY09 Audit Report – Handout
The Chairperson Pro Tem asked for a motion to accept the June 30, 2009 FY09 Audit Report as presented. Ms. Frankiewicz reviewed that GASB 34 is not applicable to NIA. The auditors state that NIA has no audit findings. A brief discussion followed. Augustine moved and Zelten seconded acceptance of June 30, 2009 FY09 Audit Report as presented.
Voice vote:
Ayes: All
Nays: None
Motion carried.

XIII. CHAIRMAN'S COMMENTS AND OTHER BUSINESS

The Chairperson Pro Tem had no comments.

XV. ADJOURNMENT

Riesen declared the meeting adjourned.

Voice vote:

Ayes: All

Nays: None

Motion carried.

The meeting adjourned at 8:15 pm