

**NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING #7, FY10 AGENDA**

Open Meeting Minutes

I. CALL TO ORDER

Date: Wednesday, April 21, 2010

Time: **5:05 p.m. (New Time)**

Location: Ogle County Education Center in Byron, Illinois

Type of meeting: Regular

Name of person taking the minutes: Dianne Fraedrich, Board Secretary

Name of person(s) presiding: Laura Frankiewicz, Regional Director

II. ROLL CALL

Members in attendance:

1. Jay Augustine
2. Cynthia Dennis
3. Jan Jones
4. Crysta Morrissey
5. Mike Noble
6. Pamela Scanlan
7. Sheri Smith
8. Lisa Wiet
9. Tom Zelten

Members absent:

1. Drew Hoffman
2. Wayne Riesen
3. Sarah Willey

Also present:

1. Laura Frankiewicz, Regional Director
2. Dianne Fraedrich, Board Secretary

III. ELECTION OF CHAIRPERSON PRO TEM

Motion made by: Wiet

Motion: to appoint Mike Noble as Chairperson Pro Tem for this meeting, due to the absence of Sarah Willey, Chairperson.

Motion seconded by: Smith

The Regional director asked for a voice vote.

Voice Vote: "Ayes" – All
"Nays" – None.

Action: Passed

At this point, Laura Frankiewicz turned the meeting over to Mike Noble, Chairperson Pro Tem.

IV. PUBLIC HEARING FOR MODIFICATION OF SCHOOL CODE

- A. Presentation from Regional Director** – Frankiewicz shared that the process for waiving Veterans’ Day as a non-attendance day has been completed. The appropriate public notice has been advertised and all NIA staff were notified of our intent to seek a waiver of this day. November 11th is now an in-session school day and the Friday after Thanksgiving Day will now be a paid holiday for secretaries and administrative staff.
- B. Testimony from Educators, Parents, Students and Other Concerned Parties** – None were present.
- C. Board Discussion** – None, as this had already been thoroughly discussed in the last meeting.
- D. Motion to Close Public Hearing**
Motion made by: Zelten
Motion: to Close Public Hearing at 5:06 p.m.
Motion seconded by: Dennis
The Chairperson Pro Tem asked for a voice vote.
Voice Vote: “Ayes” – All
“Nays” – None.
Action: Passed

V. APPROVAL OF AGENDA

- Motion made by:** Jones
Motion: to approve the Revised Agenda as presented.
Motion seconded by: Morrissey
The Chairperson Pro Tem asked for a voice vote.
Voice Vote: “Ayes” – All
“Nays” – None.
Action: Passed

VI. PUBLIC PARTICIPATION

Reception of Guests & Visitors & Opportunity for Public Comment – There were none.

VII. CONSENT AGENDA

- A. Approval of Minutes of Meeting #6 March 17, 2010**
B. Approval of Closed Session Minutes of Meeting #6 on March 17, 2010 – Handout
C. Approval of Revised Personnel Report
D. Approval of Accounts Payable for the Month of April, 2010
E. Acknowledgment of Receipt of Treasurer’s Report for the Month of March 2010 – Handout
Motion made by: Zelten
Motion: to approve the Consent Agenda.
Motion seconded by: Wiet
The Chairperson Pro Tem asked for a roll call.
Roll Call:
“Ayes” – Dennis, Jones, Morrissey, Noble, Scanlan, Smith, Wiet, Zelten

“Nays” – None.

Action: **Passed**

5:23pm - Jay Augustine arrived.

VIII. REGIONAL DIRECTOR’S REPORT

- A. HLERK – The Extra Mile – April 2010** – Laura Frankiewicz shared that copies of this publication were included in the board packets.
- B. FY11 Service Agreements – Update - Handout** – Frankiewicz shared that we have now received the last agreements. Overall, services were purchased in amounts similar to FY09 with some exceptions. Decreases were noted in HI Counseling and STEP days. Frankiewicz said that we will be tracking data from year to year to better identify trends. A brief discussion followed.
- C. Discussion Regarding FY11 Board Elections** – Frankiewicz shared that in Sub-Region I, Crysta Morrissey and Wayne Riesen are up for election. In Sub-Region II, Tom Zelten and Jan Jones are up for election. In Sub-Region III, Mike Noble and Drew Hoffman are up for election. Everyone agreed to run again with the exception of Jan Jones. Jan Jones has decided to retire from the board. Frankiewicz stated that Jan Jones is a Member-at-Large. A brief discussion followed.
- D. Sterling Lease** – Update – Frankiewicz shared that she had a very favorable update with regard to the Sterling Lease. We settled for a five year lease starting at \$9.27 per square foot; the previous lease was \$8.00 per square foot for five years. There will be a 2% step increase each year and we will be paying for less square footage since the Lekotek space is no longer needed. A brief discussion followed.

IX. ACTION ITEMS

- A. Approval of Resolution to Waive a Legal Holiday for FY11 and Beyond – Veterans’ Day** – Frankiewicz stated that she has completed the process for NIA to remain open on Veterans’ Day. A brief discussion followed.
Motion made by: **Jones**
Motion: **to approve the Resolution to Waive a Legal Holiday for FY11 and Beyond – Veterans’ Day.**

Motion seconded by: Dennis

The Chairperson Pro Tem asked for a voice vote.

Voice Vote: “Ayes” – All

 “Nays” – None.

Action: **Passed**

- B. Approval of Amended FY11 NIA Calendars**
 - 1. NIA Professional Staff**
 - 2. NIA Secretarial Staff**
 - 3. NIA Administrative Staff**

Frankiewicz said that these three Amended FY11 NIA Calendars needed to be approved due to removing Veterans’ Day from the calendars. Since Veterans’ Day was a paid

holiday, the Friday after Thanksgiving Day will now be a paid holiday for the secretarial and administrative staff. All NIA staff have been notified of these changes. The Chairperson Pro Tem asked for a voice vote on all three calendars.

Motion made by: Morrissey

Motion: to approve the Amended FY11 NIA Calendars as presented.

Motion seconded by: Scanlan

The Chairperson Pro Tem asked for a roll call.

Roll Call:

“Ayes” – Jones, Morrissey, Noble, Scanlan, Smith, Wiet, Zelten, Augustine, Dennis

“Nays” – None.

Action: Passed

C. Approval of Amendments to the NIA Articles of Agreement – Handout –

Frankiewicz shared that there are still sections and issues to address and there are extra handouts included for explanation purposes. She referred the members to the Discussion Sheet that highlights the major and minor changes and stated that the changes that have already been made are in the same language as is in the Illinois School code. The issue of Non-member Initiation Fees was addressed in a sample calculation sheet titled “Non-Region Member Initiation Fee Calculation-Proposed”. A discussion regarding NIA assessment, baseline fees, and services fees ensued.

Motion made by: Zelten

Motion: to accept the Amendments to the NIA Articles of Agreement.

Motion seconded by: Smith

The Chairperson Pro Tem asked for a roll call.

Roll Call:

“Ayes” – Jones, Morrissey, Noble, Scanlan, Smith, Wiet, Zelten, Augustine, Dennis

“Nays” – None.

Action: Passed

X. CHAIRPERSON’S COMMENTS AND OTHER BUSINESS – The Chairperson Pro Tem asked if there was any other business. Jan Jones said there were two things she wanted to be noted to address in the future:

1. Determining costs per program including baseline as well as examining the process for determining the NIA assessment fee.
2. A re-examination of the process for accepting and providing non-member districts with NIA services including possible changes to NIA’s current Guidelines for Baseline and Program Support/Related Services document.

XI. ADJOURNMENT – the Chairperson Pro Tem asked for a motion to adjourn.

Motion made by: Augustine

Motion: to Adjourn.

Motion seconded by: Scanlan

The Chairperson Pro Tem asked for a voice vote.

Voice Vote: “Ayes” – All
“Nays” – None.

Action: **Passed at 6:51 p.m.**