

**NORTHWESTERN ILLINOIS ASSOCIATION  
EXECUTIVE BOARD MEETING #2, FY13 AGENDA**

**Open Meeting Minutes**

**I. CALL TO ORDER**

Date: Wednesday, October 17, 2012

Time: 4:30 p.m.

Location: Ogle County Special Education Office, Byron, IL

Type of meeting: Regular

Name of person taking the minutes: Jean Tritle, Board Secretary

Name of person(s) presiding: Laura Frankiewicz, Regional Director

The meeting was called to order at 4:38 p.m.

**II. ROLL CALL**

Members in attendance:

1. Carla Cumblad
2. Dennis Daly
3. Drew Hoffman
4. Kimberly Moore
5. Mike Noble
6. Karen Sanders
7. Lisa Wiet
8. Tom Zelten

Members absent:

1. Kathy Countryman
2. Sarah Willey

Also present:

1. Laura Frankiewicz, Regional Director
2. Jean Tritle, Board Secretary

**III. ELECTION OF CHAIR PRO TEM**

**Motion made by:** Hoffman

**Motion:** to elect Tom Zelten as Chairman Pro tem

Motion seconded by: Wiet

**The Chairperson asked for a voice vote.**

**Voice Vote:** "Ayes" – All "Nays" – None

**Action:** Approved

**IV. APPROVAL OF AGENDA**

**Motion made by:** Noble

**Motion:** to approve the agenda as presented

Motion seconded by: Moore

**The Chairperson asked for a voice vote.**

**Voice Vote:** "Ayes" – All "Nays" – None

**Action:** Approved

**V. PUBLIC PARTICIPATION**

**Reception of Guests & Visitors & Opportunity for Public Comment**

There were none.

**VI. WELCOME TO NEW BOARD MEMBERS**

Frankiewicz welcomed Dennis Daly to the Board. Daly replaces Kurt Alberstett in Region II.

**VII. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY, AS MANDATED BY SECTION 2.06 [5 ILCS 120/2.06].**

**Motion made by:** Hoffman  
**Motion:** to move into Closed Session at 4:40 p.m.  
**Motion seconded by:** Sanders

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Cumblad, Daly, Hoffman, Moore, Noble, Sanders, Wiet, Zelten

“Nays” – None

**Action:** Approved

**Motion made by:** Sanders  
**Motion:** to move return to Open Session at 5:00 p.m.  
**Motion seconded by:** Moore

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” - All “Nays” - None

**Action:** Approved

**VIII. CONSENT AGENDA**

**A. Approval of Minutes of FY13 Meeting #1 on September 26, 2012**

**B. Approval of Personnel Report, as revised**

**C. Approval of Accounts Payable for the Month of October 2012**

**Motion made by:** Cumblad  
**Motion:** to approve the Consent Agenda with the revised Personnel Report  
**Motion seconded by:** Sanders

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Daly, Hoffman, Moore, Noble, Sanders, Wiet, Zelten, Cumblad

“Nays” – None

**Action:** Approved

**IX. REGIONAL DIRECTOR’S REPORT**

**A. HLERK – The Extra Mile – October 2012 - Handout**

The October edition was not yet published by HLERK.

**B. HLERK Triple I Reception**

Frankiewicz informed the Board members that HLERK is hosting a reception on Friday, November 16, 2012 after the School Board Conference. Anyone interested in attending should see her for an invitation.

**C. NIA Board Vacancies**

Frankiewicz expressed her gratitude to Daly for volunteering to serve on the Board. She said that, in previous years, the composition of the Board remained relatively steady, and she hoped to achieve that stability again once the two remaining vacancies are filled. She explained that there is now one vacancy in Region I and one vacancy in Region III. She has checked with the attorneys to verify that Willey can be moved to Region I, since she is now employed in that Region. She is also eligible to remain as a Board member from Region III, since she resides in Dixon. If Willey was moved to Region I, she would serve as a District Administrator and the Board would have two representatives each from DeKalb and Kane counties. This would then leave two vacancies to fill in Region III, which could be filled by a District Administrator, a School Board Member, or a Member-at-Large. Hoffman and Noble both thought they could find candidates to fill these two positions. Frankiewicz said that she would also call Corena Steinmeyer to see if she had any suggestions.

**X. ACTION ITEMS**

**A. Acceptance of Donation from Hawthorn Associates of Lake County**

**Motion made by: Noble**

**Motion: To accept the Donation from Hawthorn Associates of Lake County**

**Motion seconded by: Moore**

Frankiewicz explained that Steve Koruna of Hawthorn and Associates had donated another two I-Pads to the NIA. The I-Pads have been distributed to NIA staff for use in the districts. We have also been able to give each school in the Hearing Impaired Program an I-Pad to use with the students.

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” - All “Nays” - None

**Action: Approved**

**B. Approval for the NIA Executive Board Chair to Initiate Contract Renewal for Regional Director**

**Motion made by: Sanders**

**Motion: to approve the NIA Executive Board Chair to Initiate a Contract Renewal for the Regional Director**

Motion seconded by: Hoffman

Zelten explained that this vote approves a contract renewal for the Regional Director, with the terms to follow later.

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Hoffman, Moore, Noble, Sanders, Wiet, Zelten, Cumblad, Daly

“Nays” – None

**Action: Approved**

**XI. Chairperson’s Comments and Other Business**

Zelten reminded the Board Members that their next meeting is scheduled to take place on November 14, 2012.

**XII. ADJOURNMENT** – The Chairperson asked for a motion to adjourn the meeting.

**Motion made by: Hoffman**

**Motion: to adjourn**

Motion seconded by: Wiet

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” – All “Nays” – None

**Action: Approved**

**The meeting was adjourned at 5:13 pm.**