

**NORTHWESTERN ILLINOIS ASSOCIATION  
EXECUTIVE BOARD MEETING #8, FY11 AGENDA**

**Open Meeting Minutes**

**I. CALL TO ORDER**

Date: Wednesday, August 24, 2011  
Time: 4:32 p.m.  
Location: Ogle County Education Center in Byron, Illinois  
Type of meeting: Regular  
Name of person taking the minutes: Jean Tritle, Board Secretary  
Name of person(s) presiding: Sarah Willey, Chairperson

**II. ROLL CALL**

Members in attendance:

1. Jay Augustine (arrived at 4:58 p.m.)
2. Cynthia Dennis
3. Mike Noble (left at 5:29 p.m.)
4. Wayne Riesen
5. Karen Sanders
6. Pamela Scanlan
7. Sheri Smith
8. Lisa Wiet
9. Sarah Willey
10. Tom Zelten (arrived at 4:37 p.m.)

Members absent:

1. Carla Cumblad
2. Drew Hoffman

Also present:

1. Laura Frankiewicz, Regional Director

**III. APPROVAL OF AGENDA**

**Motion made by:** Noble  
**Motion:** to approve the agenda as presented  
**Motion seconded by:** Smith  
**The Chairperson asked for a voice vote.**  
**Voice Vote:** "Ayes" – All "Nays" – None  
**Action:** Passed

**IV. PUBLIC PARTICIPATION**

**Reception of Guests & Visitors & Opportunity for Public Comment**

There were none.

**Motion made by:** Riesen  
**Motion:** to move into Closed Session at 4:35 p.m.  
**Motion seconded by:** Dennis

**The Chairperson asked for a roll call.**

**Roll Call:**

“Ayes” – Dennis, Noble, Riesen, Sanders, Scanlan, Smith, Wiet, Willey

“Nays” – None

**Action:                      Approved**

- V.      CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES; AND CONSIDERATION OF LITIGATION , WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, AS MANDATED BY SECTION 2.06 [5 ILCS 120/2.06**

**Motion made by:              Zelten**

**Motion:                      to move into Open Session at 5:26 p.m.**

Motion seconded by:      Riesen

**The Chairperson asked for a voice vote.**

**Voice Vote:**                      “Ayes” - All      “Nays” - None

**Action:                      Approved**

**VI.      CONSENT AGENDA**

- A. Approval of Minutes of FY11 Meeting #7 on May 25 ,2011**
- B. Approval of Closed Session Minutes of Meeting #7 on May 25, 2011**
- C. Approval of Personnel Report**
- D. Approval of Accounts Payable for the Months of June, July, and August 2011**
- E. Acknowledgment of Receipt of Treasurer’s Report for the Months of May and June 2011**

**Motion made by:              Sanders**

**Motion:                      to approve the Consent Agenda as presented**

Motion seconded by:      Wiet

**The Chairperson asked for a roll call:**

**Roll Call:**

“Ayes” – Augustine, Dennis, Riesen, Sanders, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

**Action:                      Approved**

**VII. REGIONAL DIRECTOR'S REPORT**

**A. HLERK – The Extra Mile – June, July, August 2011**

No discussion

**B. HLERK Conference**

Frankiewicz reported that HLERK will be hosting “The Year in Review – Highlights and Low Lights” on October 6, 2011 in Peoria and on October 20, 2011 at Hamburger University. NIA will take care of registering those Board members who are interested in attending, so they should call Frankiewicz or Tritle. Frankiewicz will attend the session scheduled on October 20<sup>th</sup>.

**C. NIA Executive Board Election Results**

Frankiewicz reported that current Board members Augustine, Wiet, Willey, and Scanlan were re-elected. Kim Moore from Boone County and Veronica Vasquez, principal at Harlem, were elected to serve as new members. Today’s meeting will be the last for Dennis and Smith.

**D. East Aurora #131 Audio Booth Move**

Frankiewicz informed the Board members that several buildings in the district were being remodeled, necessitating the move of the audio booth. NIA budgeted \$5,000 to cover the cost of the move; the quote was for \$8,800. Frankiewicz worked with Kathy Lattz, who agreed that the District would contribute \$2,132 toward the cost. The booth was moved today into a new building that will be used for special education.

**VIII. ACTION ITEMS**

**A. Approval of the Release of Closed Session Minutes**

**Motion made by:** Sanders

**Motion:** to approve keeping all of the Closed Session minutes closed

Motion seconded by: Riesen

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Augustine, Dennis, Riesen, Sanders, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

**Action:** Approved

**B. Approval of the Actual NIA FY12 Budget (Handout)**

Frankiewicz reviewed the items that were used to modify the final budget numbers which were listed in item 8 of the Director’s Report. Frankiewicz intends to call a meeting of the Budget and Finance Committee and will also consult with a retired Co-op Director for ideas and suggestions concerning the budget. Frankiewicz said she was also exploring the idea of charging an administrative fee on SLP contracts, which could generate \$50,000 - \$60,000 in revenue. Several Board members agreed that this would be a good idea for the next fiscal year.

**Motion made by:** Augustine  
**Motion:** to approve the NIA FY12 Budget  
Motion seconded by: Zelten

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Augustine, Dennis, Riesen, Sanders, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

**Action:** Approved

**C. Approval of the FY12 NIA Teacher Salary Schedule - Handout**

Frankiewicz informed the Board that the teacher Salary Schedule is the same this fiscal year as it was for FY11. Teachers either received a 2% increase or a lane change, but not both.

**Motion made by:** Dennis  
**Motion:** to approve the FY12 NIA Teacher Salary schedule  
Motion seconded by: Sanders

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Augustine, Dennis, Riesen, Sanders, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

**Action:** Approved

**D. Approval of FY12 Insurance Rates**

Frankiewicz reported that the insurance rates for the upcoming year increased slightly, due to a rise in reinsurance costs. There are currently 117 lives covered, with one more family being added. The medical benefits changed slightly due to federal legislation. A vision plan was also added effective September 1, 2011, which will cost \$64.00 per employee for the year. Frankiewicz also reported that the employees were happy with the switch to Blue Cross and Group Administrators last year. A meeting of the Insurance Committee will take place on August 31, 2011 to talk about possibly adding a Health Savings Account as a medical benefits option.

**Motion made by:** Riesen  
**Motion:** to approve the FY12 NIA Insurance Rates  
Motion seconded by: Scanlon

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Augustine, Dennis, Riesen, Sanders, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

**Action:** Approved

**E. Approval of the FY12 Executive Board Meeting Schedule**

**Motion made by:** Wiet

**Motion:** to approve the FY12 Executive Board Meeting Schedule

**Motion seconded by:** Sanders

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Augustine, Dennis, Riesen, Sanders, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

**Action:** Approved

Frankiewicz noted that the September meeting will start with dinner at the Steak Pit at 6:00 p.m.

**IX. CHAIRPERSON’S COMMENTS AND OTHER BUSINESS**

Chairman Willey thanked Board members Dennis and Smith for their service. Dennis stated that it has been an honor for her to serve on the Board, adding that the quality of its membership is excellent. Smith said that she hoped she could return to the Board someday, if her schedule permits.

**XI. ADJOURNMENT**

The Chairperson asked for a motion to adjourn the meeting.

**Motion made by:** Augustine

**Motion:** to Adjourn.

**Motion seconded by:** Wiet

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” - All “Nays”- None

**Action:** Passed

**The meeting was adjourned at 6:00 p.m.**