

**NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING #7, FY11 AGENDA**

Open Meeting Minutes

I. CALL TO ORDER

Date: Wednesday, May 25, 2011
Time: 5:05 p.m.
Location: Ogle County Education Center in Byron, Illinois
Type of meeting: Regular
Name of person taking the minutes: Lisa Wiet, Acting Board Secretary
Name of person(s) presiding: Sarah Willey, Chairperson

II. ROLL CALL

Members in attendance:

1. Jay Augustine
2. Carla Cumblad
3. Cynthia Dennis
4. Mike Noble
5. Pamela Scanlan
6. Sheri Smith
7. Lisa Wiet
8. Sarah Willey
9. Tom Zelten (arrived at 5:08)

Members absent:

1. Drew Hoffman
2. Wayne Reisen
3. Karen Sanders

Also present:

1. Laura Frankiewicz, Regional Director

III. APPROVAL OF AGENDA

Motion made by: Augustine
Motion: to approve the agenda as presented
Motion seconded by: Dennis
The Chairperson asked for a voice vote.
Voice Vote: "Ayes" – All "Nays" – None
Action: Passed

IV. PUBLIC PARTICIPATION

Reception of Guests & Visitors & Opportunity for Public Comment – There were none.

Motion made by: Scanlan

Motion: to move into Closed Session at 5:11 p.m.

Motion seconded by: Smith

The Chairperson asked for a roll call.

Roll Call:

“Ayes” – Augustine, Cumblad, Dennis, Noble, Scanlan, Smith, Wiet, Willey

“Nays” – None

Action: Approved

V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY 2.06 [5ILCS 120/2.06].

Motion made by: Scanlan

Motion: to move into Open Session at 5:17 p.m.

Motion seconded by: Zelten

Chairperson asked for a voice vote.

Voice Vote: “Ayes” – 9 “Nays” – None

Action: Approved

VI. CONSENT AGENDA

A. Approval of Corrected Minutes of FY11 Meeting #5 on March 16, 2011

B. Approval of Minutes of Meeting #6 on April 20, 2011

C. Approval of Closed Session Minutes of Meeting #6 on April 20, 2011 (Handout)

D. Approval of Personnel Report

E. Approval of Accounts Payable for the Month of May, 2011 (Handout)

F. Acknowledgment of Receipt of Treasurer’s Report for the Month of May, 2011 (Handout)

Motion made by: Augustine

Motion: to approve the Consent Agenda as presented.

Motion seconded by: Dennis

The Chairperson asked for a roll call.

Roll Call:

“Ayes” – Augustine, Cumblad, Dennis, Noble, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

Action: Approved

VII. REGIONAL DIRECTOR'S REPORT

- A. HLERK – The Extra Mile – May, 2011** – Frankiewicz reported that the law firm will be hosting a reception on Saturday during the Triple I Convention at the Shedd Aquarium; the Board is invited.
- B. NIA Personnel Procedures – Proposed Changes** – Frankiewicz reported that she is working with the attorneys on personnel policy changes in an effort to limit NIA's exposure.

VIII. ACTION ITEMS

A. Approval of the NIA Executive Board FY12 Ballot

Frankiewicz noted that the ballot was not included in the Board packet, but reported who will be on the ballot for each Region.

Motion made by: Zelten

Motion: to approve the NIA Executive Board FY12 Ballot

Motion seconded by: Noble

The Chairperson asked for a Voice Vote

Roll Call:

“Ayes” – 9

“Nays” – None

Action: Approved

B. Approval of NIA FY12 Tentative Budget (Handout)

Frankiewicz reviewed the NIA FY12 tentative budget, noting it is a snapshot in time and is based on current FY12 staffing requests. Frankiewicz reviewed the individual line items for the Board. The projected deficit is \$204,000, which is significantly less than the deficit that was originally anticipated.

The Board discussed the budget relative to cash flow.

Motion made by: Augustine

Motion: to approve the NIA FY12 Tentative Budget

Motion seconded by: Scanlan

The Chairperson asked for a Roll Call.

Roll Call:

“Ayes” – Augustine, Cumblad, Dennis, Noble, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

Action: Approved

Frankiewicz

C. Approval of Resignation Agreement

Sarah Willey expressed thanks to Frankiewicz for her work on the tentative budget and the resignation agreement.

Motion made by: Noble

Motion: to approve the Resignation Agreement of the Administrative Assistant for Human Resources

Motion seconded by: Scanlan

The Chairperson asked for a Roll Call.

Roll Call:

“Ayes” – Augustine, Cumblad, Dennis, Noble, Scanlan, Smith, Wiet, Willey, Zelten

“Nays” – None

Action: **Approved**

XI. ADJOURNMENT – The Chairperson asked for a motion to adjourn the meeting.

Motion made by: **Dennis**

Motion: **to Adjourn.**

Motion seconded by: Scanlan

The Chairperson asked for a voice vote.

Voice Vote: “Ayes” – All “Nays” – None

Action: **Passed**

ADJOURNED: time not noted