

**NORTHWESTERN ILLINOIS ASSOCIATION
EXECUTIVE BOARD MEETING #4, FY11 AGENDA**

Open Meeting Minutes

I. CALL TO ORDER

Date: Wednesday, February 23, 2011

Time: 5:09 p.m.

Location: Ogle County Education Center in Byron, Illinois

Type of meeting: Regular

Name of person taking the minutes: Dianne Fraedrich, Board Secretary

Name of person(s) presiding: Sarah Willey, Board Chair

II. ROLL CALL

Members in attendance:

1. Jay Augustine
2. Carla Cumblad
3. Drew Hoffman
4. Wayne Riesen
5. Sheri Smith
6. Sarah Willey
7. Tom Zelten

Members absent:

1. Cynthia Dennis
2. Mike Noble
3. Karen Sanders
4. Pamela Scanlan
5. Lisa Wiet

Also present:

1. Laura Frankiewicz, Regional Director
2. Dianne Fraedrich, Board Secretary

III. APPROVAL OF AGENDA

Motion made by: Hoffman

Motion: to remove Action Item VIII. C. and approve the amended agenda.

Motion seconded by: Riesen

The Chairperson, Sarah Willey, asked for a voice vote.

Voice Vote: "Yeas" – All "Nays" – None

Action: Passed

IV. PUBLIC PARTICIPATION

Reception of Guests & Visitors & Opportunity for Public Comment – There were none.

Motion made by: Augustine

Motion: to move into Closed Session at 5:12 p.m.

Motion seconded by: Smith

The Chairperson asked for a roll call.

Roll Call: “Ayes” – Augustine, Cumblad, Hoffman, Riesen, Smith, Willey, Zelten

“Nays” – None

Action: Passed

V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY 2.06 [5ILCS 120/2.06].

Motion made by: Zelten

Motion: to move into Open Session at 5:23 p.m. Chairperson asked for a voice vote.

Motion seconded by: Hoffman

The Chairperson, Sarah Willey, asked for a voice vote.

Voice Vote: “Yeas” – All “Nays” – None

Action: Passed

VI. CONSENT AGENDA

A. Approval of Minutes of FY11 Meeting #3 on January 26, 2011

B. Approval of Closed Session Minutes of FY11 Meeting #3 on January 26, 2011 (Handout)

C. Approval of Personnel Report

D. Approval of Accounts Payable for the Month of February, 2011

E. Acknowledgment of Receipt of Treasurer’s Report for the Month of January, 2011

Frankiewicz shared that today she received a request to retire from Mary K. Brennan giving three years notice. Mary K. decided to take the three years with the 6% increase in salary each year and said she will not retire under ERO. Augustine shared that Mary K. can choose to take ERO anyway and could end up with both benefits and cause NIA to pay a large penalty. He said that NIA should have Mary K. and any other teaching staff who indicate that they wish to retire and do not meet the age/years of service for retirement to sign an agreement to reimburse NIA if they should incur an ERO penalty. A Revised Personnel Report was brought to the meeting, but the Board decided that it would be better to discuss the ERO issue in more depth with Mary K. Brennan before approving her request to retire. Since she submitted her request before March 1, the board could approve it later if necessary. The Board approved the Original Consent Agenda.

Motion made by: Riesen
Motion: to approve the original Consent Agenda as presented.
Motion seconded by: Zelten
The Chairperson asked for a roll call.
Roll Call:
“Ayes” – Cumblad, Hoffman, Riesen, Smith, Willey, Zelten, Augustine
“Nays” – None
Action: Passed

VII. REGIONAL DIRECTOR’S REPORT

- A. HLERK – The Extra Mile – February 2011** – Laura Frankiewicz shared that a copies of these publications were included in the board packets and said that HLERK’s Year In Review will be held on 10/20/11. The information regarding Year In Review was distributed.
- B. Discussion of Revised NIA FY12 Budget Parameters and Additional Budget Scenarios** – Frankiewicz said there are new two budget scenarios to review based on the board’s action at their last meeting. The Budget and Finance Committee will meet on March 5, 2011 and they will make further recommendation on the budget. Frankiewicz rewrote the scenarios. Scenarios 11 and 12 include a 2% increase in salary that includes teachers. Scenario 11 includes a \$300.00 employee contribution to health/dental insurance per year and scenario 12 does not. Frankiewicz asked the board to consider that ISBE Personnel Reimbursement is discontinuing reimbursement for some support staff so NIA will lose a total of \$77,000 that isn’t reflected in the scenarios. Hoffman said he had a discussion with Tim Imler regarding Personnel Reimbursement. Tim Imler said that Beth Hanselman is delaying getting back to him about the elimination of support staff reimbursement and Imler thinks that means it will happen. Zelten said it was done by omission. Hoffman said it was going to save ISBE \$11million.
- C. Discussion of Out-of-Region Provision of Services and Possible Changes to the NIA Guidelines for Baseline and Program Support/Related Services Document** – Frankiewicz said the issue is that non-region districts have been getting NIA services and have been charged only 125% but NIA member districts pay the services fees as well as their assessment and that is more than non-member districts. Her recommendation is that non-member districts could purchase services if we have them available and the percentage could be whatever the Board decides it should be but the NIA Guidelines must be amended to do so. Zelten asked if the Baseline Services were in the fees and Frankiewicz said they are not because they only have Supervision Services. Zelten said to be consistent we should do 10%, because that is what districts can charge for tuition and services per ISBE. Willey said we are undermining the previous cooperative by not charging those districts the extra amount. Frankiewicz said that at 10% Lake Zurich’s charge would be \$21,498 and Barrington’s would be \$34,719. Lake Zurich was initially told this was only for one year, but Barrington will have to be told. Riesen asked if this impacts us, would it create a problem with staff. Frankiewicz said that it would not, because those districts are benefitting from our overhead. Riesen asked what their reactions might be. Frankiewicz replied that they are wealthier districts and this would be a lot less than they were paying with their previous cooperative.

Frankiewicz went on to add that NIA’s speech supervisor, Nikki Reed is retired and works 120 days. If the provision that allows retired staff to work sunsets in July and she can only work 100 days, we might not be able to fill all the days requested but NIA member districts would get first “dibs” over non-member district.

VIII. ACTION ITEMS

A. Staff Dismissals (Handout)

1. Motion to Approve the Resolution Authorizing Non-Reemployment of Part-time Teachers – Frankiewicz said some of these teachers may be hired back for next year, but that would be determined later on in the year.

Motion made by: Riesen

Motion: to Approve the Resolution Authorizing Non-Reemployment of Part-time Teachers.

Motion seconded by: Augustine

The Chairperson asked for a Roll Call.

Roll Call:

“Ayes” – Hoffman, Riesen, Smith, Willey, Zelten, Augustine, Cumblad

“Nays” – None

2. Motion to Approve the Resolution Authorizing Non-Reemployment of First-Year, Second-Year and Third-Year Probationary Teachers – Frankiewicz said some of these teachers may be hired back for next year, but that would be determined later on in the year.

Motion made by: Hoffman

Motion: to Approve the Resolution Authorizing Non-Reemployment of First-Year, Second-Year and Third-Year Probationary Teachers.

Motion seconded by: Smith

The Chairperson asked for a Roll Call.

Roll Call:

“Ayes” – Riesen, Smith, Willey, Zelten, Augustine, Cumblad, Hoffman

“Nays” – None

Action: Passed

3. Motion to Approve the Resolution Authorizing Honorable Dismissal of Teachers on Contractual Continued Service – Frankiewicz said some of these teachers may be hired back for next year, but that would be determined later on in the year.

Motion made by: Hoffman

Motion: to Approve the Resolution Authorizing Honorable Dismissal of Teachers on Contractual Continued Service.

Motion seconded by: Riesen

Roll Call:

“Ayes” – Smith, Willey, Zelten, Augustine, Cumblad, Hoffman, Riesen

“Nays” – None

Action: Passed

B. Approval of Changes to NIA Guidelines for Baseline and Program Support/Related Services – Frankiewicz shared that the sheet showing the proposed changes was passed out at the beginning of the meeting. She is proposing that the board amend item #21 on the NIA Guidelines to read that the rate would be determined on a yearly basis, it would be equal to the amount required by a member district requesting similar services plus 10% and will also include an amount equal to the ADA assessment of a member district of the same size.

Motion made by: Augustine

Motion: to Approve Changes to NIA Guidelines for Baseline and Program Support/Related Services.

Motion seconded by: Zelten

The Chairperson asked for a Roll Call.

Roll Call:

“Ayes” – Willey, Zelten, Augustine, Cumblad, Hoffman, Riesen, Smith

“Nays” – None

Action: Passed

C. Approval of Therapy Student Stipend (Handout) – This item was removed from the Agenda at the beginning of the meeting in item III. Approval of Agenda.

IX. CHAIRPERSON’S COMMENTS AND OTHER BUSINESS – Drew Hoffman shared that he will be presenting Laura Frankiewicz’ evaluation at the next meeting.

X. ADJOURNMENT – The Chairperson asked for a motion to adjourn.

Motion made by: Augustine

Motion: to Adjourn.

Motion seconded by: Hoffman

The Chairperson asked for a voice vote.

Voice Vote: “Ayes” – All “Nays” – None

Action: Passed

ADJOURNED: 6:01 p.m.