

**NORTHWESTERN ILLINOIS ASSOCIATION  
EXECUTIVE BOARD MEETING #9, FY12 AGENDA**

**Open Meeting Minutes**

**I. CALL TO ORDER**

Date: Wednesday, August 22, 2012  
Time: 4:30 p.m.  
Location: Ogle County Special Education Office, Byron, IL  
Type of meeting: Regular  
Name of person taking the minutes: Jean Tritle, Board Secretary  
Name of person(s) presiding: Sarah Willey, Chairperson  
Meeting called to order at 4:52 p.m.

**II. ROLL CALL**

Members in attendance:

1. Jay Augustine
2. Kathy Countryman
3. Carla Cumblad
4. Kimberly Moore
5. Mike Noble
6. Karen Sanders
7. Sarah Willey
8. Tom Zelten

Members Absent:

1. Kurt Alberstett
2. Drew Hoffman
3. Pamela Scanlan
4. Lisa Wiet

Also present:

1. Laura Frankiewicz, Regional Director
2. Jean Tritle, Board Secretary

**III. APPROVAL OF AGENDA**

**Motion made by:** Zelten  
**Motion:** to approve the agenda as presented

Motion seconded by: Noble

**The Chairperson asked for a voice vote.**

**Voice Vote:** "Ayes" – All "Nays" – None

**Action:** Pass

**IV. PUBLIC PARTICIPATION**

**Reception of Guests & Visitors & Opportunity for Public Comment**

There were none

**V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC**

**EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES; AND CONSIDERATION OF LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, AS MANDATED BY SECTION 2.06 [5 ILCS 120/2.06].**

**Motion made by:** Augustine  
**Motion:** to move into Closed Session at 4:53 p.m.  
**Motion seconded by:** Sanders  
**The Chairperson asked for a voice vote.**  
**Voice Vote:** “Ayes” - All “Nays” - None  
**Action:** Approved

**Motion made by:** Sanders  
**Motion:** to move return to Open Session at 5:04 p.m.  
**Motion seconded by:** Moore  
**The Chairperson asked for a voice vote.**  
**Voice Vote:** “Ayes” - All “Nays” - None  
**Action:** Approved

**VIII. CONSENT AGENDA**

- A. Approval of Minutes of FY12 Meeting #8 on June 25, 2012**
- B. Approval of Personnel Report**
- D. Approval of Accounts Payable for the Months of July and August, 2012**
- E. Acknowledgement of Receipt of Treasurer’s Report for the Month of June 2012**

**Motion made by:** Augustine  
**Motion:** to approve the Consent Agenda as presented.  
**Motion seconded by:** Cumblad

**The Chairperson asked for a roll call:**  
“Ayes” – Augustine, Countryman, Cumblad, Moore, Noble, Sanders, Willey, Zelten,  
“Nays” – None  
**Action:** Approved

**VII. REGIONAL DIRECTOR’S REPORT (No motions needed)**

- A. HLERK – The Extra Mile – July and August, 2012**
- B. HLERK Conference**

Frankiewicz explained that a flier for the HLERK Law Conference was included in the packers sent to the Board members. The conference is a good year-end review and will take place in three different locations in the state on three different dates in October. Board members who are interested in attending should contact Jean Tritle by September 14, 2012.

**C. NIA Executive Board Election Results**

Frankiewicz reported that Carla Cumblad, Kathy Countryman, Karen Sanders, Drew Hoffman, Tom Zelten, and Mike Noble were all elected to serve on the Board for another term. Frankiewicz thanked them for their continued commitment to the NIA Executive Board.

**D. Resignation of Board Members**

Frankiewicz informed the Board that both Pam Scanlan and Kurt Alberstett had resigned from their positions on the Board. She asked the members to assist her in finding replacements for them. Frankiewicz also pointed out that Augustine and Zelten will be retiring from their school districts next year and that they will also need to find replacements for these two positions, unless they both would like to remain on the Board after they retire.

Frankiewicz also reported that Sarah Willey was named as the Superintendent of the Hiawatha School District, which is in Region I. However, because Sarah will be keeping her residence in Dixon, the attorneys have confirmed that she may remain on the NIA Board as a Member-at-Large from Region III.

**E. NIA Autism Team Activities**

Frankiewicz said that a summary of the NIA Autism Team Activities for the 2011-2012 school year was included in their packets. Training activities continue to be strong, with some 700 participants involved in the various trainings this year (this number contains repeats of participants who attended more than one of the workshops). She commended Nikki Reed and Mary K. Brennan for their work in this area, adding that they are both experienced and wonderful resources for the districts to use.

**F. IMRF Purchase of Military Time**

Frankiewicz reminded the Board that they had first discussed this issue in March 2009, when there was one employee eligible for this benefit. The Budget and Finance Committee had voted at that time not offer it as an option to IMRF participants. However, in 2011 the Sycamore School District passed a resolution to allow eligible IMRF participants to purchase up to 48 months of service credit using military time and, since they act as the NIA’s Authorized Agent, we must offer this to our eligible employees as well. This will impact our future contribution rate, as the one NIA employee is still interested in partaking of this benefit. This is not something that the Board needs to vote on; it must be allowed per the Resolution passed by the Sycamore School District.

**VIII. ACTION ITEMS**

**A. Approval of the release of Closed Session Minutes**

**Motion made by:** Noble  
**Motion:** to not approve the Release of any Closed Session Minutes  
**Motion seconded by:** Zelten

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Countryman, Cumblad, Moore, Noble, Sanders, Willey, Zelten, Alberstett,

“Nays” – None

**Action:** Approved

**B. Approval of the FY13 Insurance Rates**

**Motion made by:** Sanders  
**Motion:** to approve the FY13 Insurance rates  
**Motion seconded by:** Zelten



continue to be held at 4:30 p.m. at the Ogle County Special Education Cooperative in Byron. However, the September meeting will be held at 4:30 p.m. at the Paddlewheel Inn in Oregon, with dinner at the Steak-Pit afterwards. Cumblad asked if, going forward, the schedule for the new year could be set in April instead of August, as everyone's schedules fill up with other commitments quickly before the NIA meeting dates are agreed upon. The other Board members agreed with this proposal.

**The Chairperson asked for a voice vote.**

**Voice Vote:** "Ayes" - All "Nays" - None

**Action:** **Approved**

**IX. Chairperson's Comments and Other Business**

Chairperson Willey welcomed Kathy Countryman, Superintendent of Sycamore CUSD #427, to the Board. She also thanked the members who were re-elected for their continued service and was happy to hear that she would be able to remain a member. She also welcomed back Karen Sanders, who returned from an extended leave of absence.

**X. ADJOURNMENT** – The Chairperson asked for a motion to adjourn the meeting.

**Motion made by:** **Zelten**

**Motion:** **to Adjourn**

Motion seconded by: **Moore**

**The Chairperson asked for a voice vote.**

**Voice Vote:** "Ayes" - All "Nays" - None

**Action:** **Approved**

**The meeting was adjourned at 5:40 p.m.**