

**NORTHWESTERN ILLINOIS ASSOCIATION  
EXECUTIVE BOARD MEETING #6, FY13 AGENDA**

**Open Meeting Minutes**

**I. CALL TO ORDER**

Date: Wednesday, March 20, 2013  
Time: 4:30 p.m.  
Location: Ogle County Special Education Office, Byron, IL  
Type of meeting: Regular  
Name of person taking the minutes: Jean Tritle, Board Secretary  
Name of person(s) presiding: Sarah Willey

**The meeting was called to order at 4:38 p.m.**

**II. ROLL CALL**

Members in attendance:

1. Dennis Daly
2. Drew Hoffman
3. Kimberly Moore
4. Mike Noble
5. Karen Sanders
6. Lisa Wiet
7. Sarah Willey

Absent:

1. Kathy Countryman
2. Tom Zelten

Also present:

1. Laura Frankiewicz, Regional Director
2. Jean Tritle, Board Secretary

**III. APPROVAL OF AGENDA**

**Motion made by:** Noble  
**Motion:** to approve the agenda as presented  
**Motion seconded by:** Daly

**The Chairperson asked for a voice vote.**

**Voice Vote:** "Ayes" – All "Nays" – None

**Action:** Pass

**IV. PUBLIC PARTICIPATION**

**Reception of Guests & Visitors & Opportunity for Public Comment**

There were none.

**V. CLOSED SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY SECTION 2.01 [5 ILCS 120/2.01].**

**Motion made by:** Daly  
**Motion:** to move into Closed Session at 4:40 p.m.  
**Motion seconded by:** Sanders

**The Chairman asked for a roll call**  
**Roll Call:**

“Ayes” – Daly, Hoffman, Moore, Noble, Sanders, Wiet, Willey

“Nays” – None

**Action:** Approved

**Motion made by:** Daly  
**Motion:** to move return to Open Session at 5:00 p.m.  
**Motion seconded by:** Hoffman

**The Chairman asked for a roll call**  
**Roll Call:**

“Ayes” – Hoffman, Moore, Noble, Sanders, Wiet, Willey, Daly

“Nays” – None

**Action:** Approved

## **VI. CONSENT AGENDA**

- A. Approval of Minutes of Meeting #5 on February 20, 2013**
- B. Approval of Closed Session Minutes of Meeting #5 on February 20, 2013**
- C. Approval of Personnel Report**
- D. Approval of Accounts Payable for the Month of March 2013**
- E. Acknowledgement of Receipt of Treasurer’s Report for the Month of February, 2013**

**Motion made by:** Noble  
**Motion:** to approve the Consent Agenda as presented.  
**Motion seconded by:** Sanders

**The Chairperson asked for a roll call:**

“Ayes” – Moore, Noble, Sanders, Wiet, Willey, Daly, Hoffman

“Nays” – None

**Action:** Approved

## **VII. REGIONAL DIRECTOR’S REPORT**

- A. HLERK – The Extra Mile – February 2013**

No comments.

- B. Mid-Valley Special Education Co-op Therapy RFP**

Frankiewicz reported that the RFP for Therapy Services for Mid-Valley was developed and delivered by the deadline. Mid-Valley had asked the NIA to provide a prospectus of our services, as the collective agreement that Mid-Valley had with their therapists had ended.

Mid-Valley had decided to do the RFP because the salary schedule for their therapist had become very bloated, making it difficult for participating school districts to afford them. A public hearing will be held to open the bids on April 3, 2013, with a decision being made by May 1, 2013. Mid-Valley could choose to stay with their own configuration of therapists or they could begin to contract for these services. Moore asked if their therapists would be on the market if Mid-Valley chooses to contract out for these services. Frankiewicz answered that a provision in Mid-Valley's RFP stated that their therapists had to be interviewed and that they must receive benefits similar to those provided by Mid-Valley as well. However, the NIA is not obligated to hire their therapists. Moore asked, if the NIA wins the bid, would this mean that we would need to hire more therapists? Frankiewicz answered that we would need to hire more therapists. Frankiewicz also said that, although Mid-Valley is already a member of the NIA, we cannot cut them any deals. Moore stated that, though NIA's rates may seem high, they are actually less expensive than using direct hires, since we provide supervision services, benefits, mileage, etc. Willey agreed, adding that this is a benefit of participating in a co-op.

### **VIII. Public Hearing Regarding the Honorable Dismissal of Teachers**

**Motion made by:** Hoffman  
**Motion:** to open the Public Hearing Regarding the Honorable dismissal of Teachers

Motion seconded by: Daly

#### **The Chairperson asked for a Roll Call:**

"Ayes" – Moore, Noble, Sanders, Wiet, Willey, Daly, Hoffman

"Nays" – None

**Action:** Approved

**The Public Hearing began at 5:11 p.m.**

#### **A. Presentation of Information Regarding the Honorable Dismissal of Teachers**

Frankiewicz explained that, within the law, based upon the number of teachers a district has and the number that will be RIF'ed, we are obligated to conduct a public hearing regarding the honorable dismissal of teachers. The reason that we must RIF staff members is to ensure that we do not have more staff than we need when compared to the amount of services purchased for the upcoming school year. Staff members who are RIF'ed are recalled once we know what our staffing patterns will be.

#### **B. Public Comment Regarding the Honorable Dismissal of Teachers**

There were no members from the public present at the hearing.

#### **C. Adjourn Public Hearing**

**Motion made by:** Hoffman  
**Motion:** to adjourn the Public Hearing Regarding the Honorable Dismissal of Teachers

Motion seconded by: Daly

**The Chairperson asked for a Roll Call:**

“Ayes” – Noble, Sanders, Wiet, Willey, Daly, Hoffman, Moore

“Nays” – None

**Action:                      Approved**

**The Public Hearing was adjourned at 5:13 p.m.**

**IX. ACTION ITEMS**

**A. Staff Dismissals**

**1. Motion made by:              Daly**

**Motion:                              to approve the Resolution authorizing the Honorable Dismissal of FT Educational Support Personnel Employees**

Motion seconded by:      Sanders

No discussion took place.

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Moore, Noble, Sanders, Wiet, Willey, Daly, Hoffman

“Nays” – None

**Action:                              Approved**

**2. Motion made by:              Noble**

**Motion:                              to approve the Resolution authorizing the Honorable Dismissal of PT Educational Support Personnel Employees**

Motion seconded by:      Daly

No discussion took place.

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Noble, Sanders, Wiet, Willey, Daly, Hoffman, Moore,

“Nays” – None

**Action:                              Approved**

**3. Motion made by:              Daly**

**Motion:                              to approve the Resolution authorizing the Dismissal of PT Teachers**

Motion seconded by:      Hoffman

No discussion took place.

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Sanders, Wiet, Willey, Daly, Hoffman, Moore, Noble

“Nays” – None

**Action:                              Approved**

**4. Motion made by:              Daly**

**Motion:                              to approve the Resolution authorizing the Honorable Dismissal of Teachers**

Motion seconded by: Wiet  
No discussion took place.

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Wiet, Willey, Daly, Hoffman, Moore, Noble, Sanders

“Nays” – None

**Action:** **Approved**

**B. Approval of the Resolution to Accept the Resignation Agreement of a Full-time Teacher, subject to TRS and legal approval**

**Motion made by:** **Daly**

**Motion:** **to approve the Resolution to Accept the Resignation Agreement of a Full-time Teacher, subject to TRS and legal approval**

Motion seconded by: Hoffman

No discussion took place.

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Willey, Daly, Hoffman, Moore, Noble, Sanders, Wiet

“Nays” – None

**Action:** **Approved**

**C. Review of Closed Session Minutes and Consideration of Release of Closed Executive Session Minutes**

**Motion made by:** **Daly**

**Motion:** **to not release any Closed Executive Session Minutes**

Motion seconded by: Hoffman

There was no discussion.

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” – All “Nays” – None

**Action:** **Pass**

**D. Approval of the Destruction of Audio Recordings for Past Closed Sessions**

**Motion made by:** **Noble**

**Motion:** **to approve the destruction of audio recordings of closed session meetings of the Board from 2/25/2004 – 8/24/2011**

Motion seconded by: Daly

There was no discussion.

**The Chairperson asked for a voice vote.**

**Voice Vote:** “Ayes” – All “Nays” – None

**Action:** **Pass**

Hoffman advised that the destruction of the audio tapes can be voted on under the consent agenda and that a list detailing specific dates should be included. This should be done on a regular basis.

**E. Approval of the Regional Director’s Annual Evaluation**

**Motion made by:** Moore  
**Motion:** to approve the Regional Director’s Annual Evaluation  
**Motion seconded by:** Daly

**The Chairman asked for a roll call**

**Roll Call:**

“Ayes” – Willey, Daly, Hoffman, Moore, Noble, Sanders, Wiet  
“Nays” – None

**Action:** Approved

Frankiewicz thanked the Evaluation Committee members for their service. Hoffman reiterated that next year, a mechanism designed specifically for staff members will be used, the results of which will go to the Board but will not be included in the Regional Director’s formal evaluation. The field feedback will be obtained from all Board members and a rotating list of Directors in the region.

**IX. Chairperson’s Comments and Other Business**

Willey stated that the Board needed to move forward on finding new members to fill the current vacancies. Frankiewicz stated that she was waiting to see if Cumblad would rejoin the Board once the RFP for Therapy Services was completed; therefore, we actually only need two new Board members for Region III. Hoffman said he had spoken to his Board to see if anyone was interested or had suggestions. Willey stated that she had spoken with Tim Sherman, who may be interested in becoming a Board member. She has also spoken with a Dixon Board member who may be interested, but he will not make a decision until after the April elections.

Frankiewicz reminded the Board that their next meeting will take place on April 24, 2013; a May meeting will probably also be needed as well.

**XI. ADJOURNMENT** – The Chairperson asked for a motion to adjourn the meeting.

**Motion made by:** Daly  
**Motion:** to Adjourn.  
**Motion seconded by:** Moore

**The Chairperson asked for a voice vote.**

Voice Vote: “Ayes” - All “Nays” - None

**Action:** Passed

**The meeting was adjourned at 5.25 p.m.**